

**Position:** Accounting Professionals  
**Company:** Accountant-General's Department  
**Location:** Singapore

### **Company Summary**

The Accountant-General's Department (AGD) is responsible for the accounting and finances of the Singapore Government. Its work is wide ranging and includes financial and management reporting, managing and reporting on Singapore's reserves, investments and properties, cash management, setting accounting standards and policies, administering and reviewing accounting and financial policies, and reviewing Government expenditures for value-for-money. Successful candidates may either work in AGD HQ or be part of the management team at the ministries.

### **Job Responsibilities**

The AGD is looking for Accounting Professionals to fill various leadership and associate level positions in the following functions:

#### **A) Assurance and Reviews**

The Assurance and Review branch provides client agencies with internal audit services on financial compliance and value-for-money reviews. In financial compliance reviews, the accounting professionals will examine the accounting processes and systems to ensure robust controls and compliance with relevant financial procedures and guidelines. Value-for-money reviews focus on agencies' programmes, expenditures and systems to assess if they meet the policy objectives economically, effectively and efficiently.

#### **B) Central Systems Administration**

The Financial Administration and Control branch administers and develops the central financial and payroll systems for use by the Civil Service. The team designs and implements policies and controls to improve organizational processes and ensures the integrity of the central systems.

#### **C) Treasury**

The Treasury branch oversees the Government's financial and physical assets. It also monitors the Government's debt and cost of borrowings.

##### **(i) Financial Assets**

Besides cash management for the whole-of-Government, the accounting professionals will also provide analysis on the performance of reserves and investments.

(ii) Physical Assets

The accounting professionals are required to review land-related policies, systems and procedures, and provide analysis on how ministries and statutory boards could optimize space usage and how the Government could optimize returns from its land and buildings.

**Job Requirements**

- A good Degree in Accountancy, Economics and Information Technology from a reputable university
- At least 5 – 10 years of relevant industry experience with proven track records in leading a diverse team for leadership level positions
- Fresh graduates with a good honours will be considered for associate level positions
- Strong analytical mind
- Excellent team player
- Good written, communication and negotiation skills
- Be versatile
- Keen interest in public sector policies
- Passionate in shaping public policies

**Application**

To apply, please log on to <http://www.careers.gov.sg> and submit your application online.

Closing date: Saturday, 17 October 2009